

# WHAT IS HEAP?

HEAP is an energy assistance program which helps to pay for utility bills.

## How Much Income Can I Have?

### Monthly Income Eligibility Guidelines

<u>Household</u>	<u>Tier I \$</u>	<u>Tier II \$</u>
1	0 - 1,173	1,174 - 2,030
2	0 - 1,578	1,579 - 2,657
3	0 - 1,984	1,985 - 3,279
4	0 - 2,389	2,390 - 3,903
5	0 - 2,794	2,795 - 4,528
6	0 - 3,199	3,200 - 5,152
7	0 - 3,604	3,605 - 5,269
8	0 - 4,009	4,010 - 5,386
9	0 - 4,415	4,416 - 5,503
10	0 - 4,820	4,821 - 5,620
11	0 - 5,225	5,226 - 6,029
11+	+405	+ 468
5		

To apply for **Emergency HEAP** you must apply at the HEAP certifier office and then take the application to Albany County Department of Social Services located at 162 Washington Avenue, Albany.

**Please bring the following documentation to the interview with you:**

### INCOME

Proof of all household income, earned or unearned, including but not limited to:

- ◆ Pay stubs for 4 most recent weeks
- ◆ If self-employed, or have rental income, business records for the most recent 3 months
- ◆ Child support or alimony checks
- ◆ Bankbook/dividend or interest statement
- ◆ Statement from roomer/boarder
- ◆ Verification of Unemployment Insurance Benefits
- ◆ Copy of most recent check or award letter for Social Security / Supplemental Security Income
- ◆ Veteran's Benefits
- ◆ Pensions
- ◆ Worker's Compensation / Disability
- ◆ Educational Grants / Loans

### ADDRESS

- ◆ Current rent receipt with name and address
- ◆ Copy of lease with address
- ◆ Mortgage payment books / receipts with address
- ◆ Water, sewage or tax bill
- ◆ Homeowner's insurance policy
- ◆ Deed

### HOUSEHOLD COMPOSITION

- ◆ Social Security Card for all Applicants

### VULNERABILITY

#### Age – under 6 years/60 or older

- ◆ Birth Certificate
- ◆ Baptismal Certificate with date of birth
- ◆ Passport
- ◆ Driver's License

#### Disabled

- ◆ Award Letter
- ◆ Copy of Benefit Check
- ◆ Written Statement of Eligibility for Benefits

### FUEL/UTILITY BILL

- ◆ If you pay a fuel or utility bill, bring a copy of your most recent fuel / utility bill
- ◆ If you pay for neither heat nor utilities, bring a statement from your landlord that indicates that heat and utilities are included in your rent
- ◆ If you have a utility emergency, bring your utility termination notice

### RESOURCES

(For emergency applications only)

- ◆ Statement claiming zero resources
- ◆ Bank statement showing current balance for checking, savings, and credit union accounts, IRAs, etc.
- ◆ Verification of stocks, bonds, dividends

## Where Can I Apply?

If you live in the following zip codes, you can apply at:

**Cornell University Cooperative  
Extension/CHOICES**  
Faith Plaza, Route 9W  
Ravena, NY 12143  
756-8650

Alcove	12007
Altamont	12009
Berne	12023
Clarksville	12041
Coeymans	12045
Coeymans Hollow	12046
Delmar	12054
Dormansville	12055
East Berne	12059
Feura Bush	12067
Glenmont	12077
Guilderland	12084
Guilderland Center	12085
Knox	12107
Medusa	12120
Preston Hollow	12469
Ravena	12143
Rensselaerville	12147
Selkirk	12158
Slingerlands	12159
South Bethlehem	12161
South Westerlo	12083
Voorheesville	12186
Westerlo	12193

The following Fuel Assistance Outreach dates have been scheduled:

11/05/09	Cornell Cooperative Extension, Voorheesville, 3:00pm-6:00pm
11/12/09	Rensselaerville Town Hall, 12:30pm-3:30pm
11/13/09	Colonie Senior Resource Center, 1:30pm-3:30pm
11/18/09	Families Together, East Berne, 9:00am-12:00pm
11/18/09	Bethlehem Town Hall, 4:30pm-6:30pm
12/03/09	Cornell Cooperative Extension, Voorheesville, 3:00pm-6:00pm
12/07/09	Hilltown Resource Center, Westerlo, 12:30pm-3:30pm
12/11/09	Colonie Senior Resource Center, 1:30pm-3:30pm
12/16/09	Bethlehem Town Hall, 4:30pm-6:30pm
12/16/09	WIC Lutheran Church, Berne, 9:30pm-12:30pm
01/07/10	Cornell Cooperative Extension, Voorheesville, 3:00pm-6:00pm
01/08/10	Colonie Senior Resource Center, 1:30pm-3:30pm
01/13/10	Families Together, East Berne, 9:00am-12:00pm
01/14/10	Rensselaerville Town Hall, 12:30pm-3:30pm
01/20/10	Bethlehem Town Hall, 4:30am-6:30pm
02/01/10	Hilltown Resource Center, Westerlo, 12:30am-3:30pm
02/04/10	Cornell Cooperative Extension, Voorheesville, 3:00pm-6:00pm
02/17/10	Bethlehem Town Hall, 4:30pm-6:30pm
02/17/10	WIC Lutheran Church, Berne, 9:30am-12:30pm
03/04/10	Cornell cooperative Extension 3:00pm-6:00pm
03/10/10	Families Together, East Berne, 9:00am-12:00pm
03/11/10	Rensselaerville Town Hall, 12:30pm-3:30pm
03/17/10	Bethlehem Town Hall, 4:30pm-6:30pm
04/01/10	Cornell Cooperative Extension, Voorheesville, 3:00pm-6:00pm

Cornell University is an equal opportunity affirmative action educator and employer.



**HEAP is now available at  
Cornell Cooperative Extension  
CHOICES  
Faith Plaza, Route 9W  
Ravena, NY 12143  
756-8650**

**Applications accepted:  
Monday – Friday  
8:30 am – 12:00 pm  
12:30 pm – 4:00 pm**

**Funded by:  
Albany County  
Department of Social Services**